

FUNDING APPLICATION

GENERAL INFORMATION

Organization Information

Legal Name: Respite Care of San Antonio	Federal Tax ID#: 74-2467770	Are you a 501(3)(c) charity? Yes	
Address: PO Box 12633	City: San Antonio	State: TX	Zip Code: 78212
Website: http://www.respitecaresa.org	Fax: (210) 737-1212		

Head Of Organization

Name: Larry Mejia	Title: CEO and President
E-Mail Address: lmejia@respitecaresa.org	Phone: (210) 737-1212

Application Contact

Name: Julie Buser	Title: Chief Development Officer	E-Mail Address: jlbuser@respitecaresa.org	Phone: (210) 737-1212
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Previous funding received from The Gordon Hartman Family Foundation

Year	Funding \$
2007	\$20,000
2011	\$5,000
2012	\$10,000
2013	\$10,000
2014	\$15,000
2015	\$15,000
2016	\$15,000
2017	\$20,000
2018	\$30,000
2019	\$25,000
2020	\$5,000
Total	\$170,000

Has the organization applied to the Gordon Hartman Family Foundation in the past and been declined?
No

Grant Amount Requested \$:	Total Project Budget \$:	Organization's Annual budget \$:
\$15,000	\$4,087,743	\$4,087,743

Mission Statement:
The mission of Respite Care of San Antonio is to protect, love, build trust, and nurture growth of children with special needs and complex medical conditions while strengthening the families caring for them.

PROJECT INFORMATION

Program / Project Title:
Programs for Children with Special Needs

PROJECT TIMELINE

Start Date	End Date
07/01/2020	06/30/2021

Program / Project Description:
Respite Care of San Antonio (RCSA) cares for children with medical and special needs while supporting and strengthening their families. In fiscal year 2020 (FY20), RCSA served approximately 332 unduplicated children and 180 families across residential and community programs, including emergency shelters, early childhood education, after school sessions, day/evening outs, and school recess camps. These programs help advance the growth and development of children with conditions, such as Down syndrome, autism, cerebral palsy, spina bifida, blindness, and fetal drug syndrome.

RCSA's day/evening out sessions offer parents the opportunity to work, go to school, attend to their own health needs, or spend time together as a couple. These sessions help improve marriages, strengthen families and lower stress levels for parents, ultimately helping to reduce the risk of child abuse. In a typical year, RCSA holds Parent's Night Out sessions on Friday evenings and Family Day Out sessions on Saturdays at multiple area locations in partnership with local nonprofits. Parents needing temporary child care may enroll in RCSA's two-day Mother's Day Out (MDO) program. In FY20, RCSA provided 2,048 days and a total of 10,910 hours of day/evening out respite for unduplicated 192 children. RCSA also offers school recess camps for school-age children with special needs. In FY20, a new afterschool program provided 828 total hours over 353 sessions to eight (8) unduplicated children.

RCSA's early childhood education center (Center) provides specialized instruction and care for children with special needs from six weeks to six years of age. The Texas Rising Star-certified Center helps children with special needs reach their maximum potential. Traditional childcare centers are unable to enroll medically fragile children requiring daily nursing care. Thus, the Center is often the only affordable, local option for single working parents caring for children needing daily medical treatment, such as seizure management, catheterizations and g-tube feedings. In FY20, the ethnicity of children enrolled in the Center was 72% Hispanic, 13% African American/Black, 4% biracial/mixed race, 3% Anglo, less than 1% Asian, and 7% unknown. Approximately two-thirds of households served are low-income. To ensure affordability for low-income families, fees are based on household income and ability to pay. Non-disabled siblings may enroll to provide an inclusive learning environment and for the convenience of parents. In FY20, RCSA provided 8,200 days and a total of 63,890 hours of early childhood education, after school sessions, and school recess camps to 122 unduplicated children.

RCSA also operates the only licensed emergency shelters in Texas dedicated to the care of abused and neglected children with special needs and complex medical conditions. Caregivers help children learn life skills, rebuild trust, and gain self-reliance. Through a partnership with University Health System, children receive on-site healthcare not routinely provided by other agencies in the child welfare system. In FY20, RCSA's shelters provided 8,376 nights of care to 51 children with ethnicity of 59% Hispanic, 25% Anglo, 12% African American/Black, and 4% unknown. Non-disabled siblings may receive services for the emotional well-being of children victimized by child abuse.

COVID-19 Update:

The COVID-19 pandemic disrupted program operations and substantially reduced projected revenues for fiscal year 2020. In response, Respite Care of San Antonio's (RCSA) leadership took action and devised creative solutions to help protect our agency and ensure the safety, security and well-being of our children, families, staff and supporters.

In March 2020, local schools closed due to COVID-19 and RCSA created a distance learning center for 19 children residing in its emergency shelters. The children thrived in this environment, with all participants quickly achieving developmental milestones and most exhibiting improvements in their overall grades.

COVID-19 led to the temporary suspension of RCSA's community services effective March 16, 2020. Factors preventing RCSA from offering programs included the frequency of existing medical conditions for the population served and the related risk, staffing challenges, and the temporary closure of facilities by landlords. Currently, RCSA plans to open community programs at a modified level in Fall 2020, but will continue to follow community guidelines and mandates, and adjust reopening dates as necessary. In the meantime, RCSA developed weekly, online play sessions for children and parent support group meetings to share knowledge, relieve stress and foster connections during the quarantine. In FY20, RCSA provided 297 hours of family support appointments to 91 parents through FY20.

Evaluation Plan:

RCSA's programs seek to increase health and wellness, improve motor and life skills, and accelerate the growth and development of children with medical and special needs, while strengthening their families.

Early Childhood Education Center - RCSA expects that 95% of children attending for at least three consecutive months will achieve at least one developmental milestone on the CLI Engage Infant and Toddler Developmental Checklists. Each child's progress in motor, cognitive, language, social, and emotional development is evaluated upon enrollment and quarterly.

Emergency Shelters - RCSA anticipates that at least 95% of children residing in the shelters for at least 30 days will achieve improved health and developmentally appropriate milestones as measured by the Residential Participant Progress Evaluation. RCSA developed the RPPE to assess each child's progress in mobility, communication, therapy, behavioral health, self-reliance and life skills. The RPPE is administered at a child's intake, discharge and every three months throughout the child's stay.

Day/Night Out Sessions - Because caregiver stress is a risk factor for child abuse, RCSA expects survey results to demonstrate that its programs reduce parental stress, ultimately reducing the risk of child abuse. To evaluate this outcome, RCSA's staff will survey parents whose children attended an RCSA community program at least once a month over a six-month period. The parent survey includes 22 questions from evidence-based assessments.

Plans to sustain project beyond the term of this request:

RCSA seeks diverse sources of funding to sustain program operations, including federal, state and local governments, private foundations, the United Way of San Antonio, nonprofit organizations, corporations, individual donors, civic organizations, and client fees. Programs are also sustained through an annual appeal and special events, including a fall luncheon and an annual gala with a silent auction and corporate sponsorships. Additional plans to address funding fluctuations include "friend-raisers," profit share fundraising events, and digital marketing and public relations efforts to engage new donors and increase contributions.

The shelter program is primarily funded by the Texas Department of Family & Protective Services (TDFPS), federal Emergency Food and Shelter Program (EFSP), City of San Antonio, private foundations, individual contributions, and special events. The stipend from TDFPS only funds approximately 65% of shelter expenses. Thus, leadership of the agency, to include members of the board, aggressively seek new funding sources to sustain program operations and serve children in need.

Line item Budget:

Line Item Description	Total Project Funds Allocation	Gordon Hartman Funds Allocation
Payroll Expenses (Gordon Hartman funds to be used for direct care providers)	\$2,509,561	\$15,000
Contract Labor	\$538,406	\$0
Employee Benefits	\$249,392	\$0
Depreciation Expense	\$145,000	\$0
Insurance	\$110,227	\$0
Program Supplies	\$109,095	\$0
Utilities	\$73,416	\$0
Repair and Maintenance	\$71,145	\$0
Telephone	\$60,764	\$0
Personnel Expense	\$43,780	\$0

Professional Fees	\$31,880	\$0
Dues and Subscriptions	\$28,134	\$0
Equipment Lease/Rental	\$20,020	\$0
Office Supplies	\$19,310	\$0
Rent	\$14,050	\$0
Program Expense	\$13,760	\$0
Vehicle Expense	\$10,530	\$0
Credit Card/Bank Fees	\$10,000	\$0
Licenses, Permits & Inspections	\$8,753	\$0
Training & Education	\$4,030	\$0
Special Projects	\$3,600	\$0
Advertising	\$2,600	\$0
Miscellaneous	\$2,172	\$0
Conferences & Meetings	\$2,170	\$0
Security	\$1,829	\$0
Printing & Document Management	\$1,544	\$0
Travel	\$1,480	\$0
Postage and Delivery	\$1,095	\$0
TOTAL:	\$4,087,743	\$15,000

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